



VERMILION HERITAGE FOUNDATION
The Historic Fischer Theatre
158 North Vermilion Street
Danville, IL 61832

BOARD OF DIRECTORS APPLICATION

For your reflection as you consider joining the Vermilion Heritage Foundation Board of Directors, please give this question some thought:

Is the Vermilion Heritage Foundation the right organization for me?

Please approach this decision like any other major decision in your life, what am I passionate about – do I support giving the community access to a wide range of arts experiences that the Fischer Theatre can offer, like live theatre, the visual arts, concerts, and educational experiences? How much time can I give to VHF? What are my personal dreams or aspirations that could be enhanced by serving on this Board? What expertise can I bring to the Board? What skills do I have that will contribute to the success of the Fischer Theatre? Thank you for your interest in the Vermilion Heritage Foundation!

Candidate Name: _____

Home Address: _____

Home Phone: _____ **Work Phone:** _____

Email: _____ **Cell Phone:** _____

Preferred Method(s) of Contact: home phone work phone cell phone email

Current position and Employer: _____

Please describe your relevant experience and/or employment. Please attach your resume or CV, if readily available.

The Mission of the Vermilion Heritage foundation is: *“We believe art is vital to a good life. Our purpose is to fund and oversee the restoration, maintenance, and operations of the Historic Fischer Theatre in order for all to experience the arts in this local treasure.”*

Please describe the area(s) of expertise and contribution you feel you can make to further our mission.

Please indicate skills you have or areas of interest you feel you can contribute to the VHF Board of Directors.

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Financial Management | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> Event Planning | <input type="checkbox"/> Fund Raising |
| <input type="checkbox"/> Marketing | <input type="checkbox"/> Communication | <input type="checkbox"/> Theatre Production | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Theatre Management | <input type="checkbox"/> Lighting & Sound | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Social Media | <input type="checkbox"/> Team Building | <input type="checkbox"/> Board Development |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Grant Writing | <input type="checkbox"/> Building Maintenance | <input type="checkbox"/> Volunteer Recruitment |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Building Construction | <input type="checkbox"/> Other _____ |

Please list prior experience serving as a Board member for other non-profit organizations:

What other volunteer commitments do you currently have?

Why are you interested in serving as a Board member for Vermilion Heritage Foundation?

Please share any other information you feel is important for consideration of your application to serve as a Vermilion Heritage Foundation Board member.

The Vermilion Heritage Foundation Board of Directors meets on the fourth Thursday of the month in the evening. Do you have any standing commitments that create a scheduling conflict?

YES NO

If you join the Board, do you agree that you can provide at least 2-4 hours a month attending Board and Committee meetings?

YES NO

Do you have any conflicts of interest that may influence your ability to effectively serve on the board?

YES NO

If yes, please give a brief explanation: _____

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer or join a committee to assist our organization in various ways that match your skills and interests?

YES NO I'd like to hear more about available opportunities.

How did you hear about the opportunity to serve on the Vermilion Heritage Foundation Board of Directors?

We look forward to working with you!

Signature

Date

Vermilion Heritage Foundation

Board Member Expectations and Responsibilities

General Expectations

1. Establish attendance at meetings as a high priority and serve actively on committees as requested by the President.
2. Come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and all background materials relevant to the topics at hand.
3. Support the Fischer's mission, purposes, goals, policies, and programs, while knowing its strengths and needs.
4. Participate in the annual strategic planning retreat, board self-evaluation programs, and other educational events that enhance board member skills.
5. Cultivate potential donors, volunteers, sponsors, committee members, and future board members.
6. Attend activities and events sponsored by the Fischer whenever possible.
7. Board members must contribute in one or more of the following ways: time (such as volunteering, committee involvement, etc.), treasure (donate, secure funding, grant writing, etc.), or talent (any specific skill or area of knowledge utilized to further the mission).

Avoiding Conflicts

1. Serve the Fischer as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might embarrass the board or the Foundation, and disclose any possible conflicts to the board in a timely fashion.
3. Never accept (or offer) favors or gifts from (or to) anyone who does business with the Fischer Theatre.
4. Follow board bylaws/policies and maintain honest and ethical standards.

Fiduciary Responsibility and Fundraising

1. Be a member of the Friends of the Fischer Theatre membership program at whatever level fits your budget. We require that 100% of Board members participate in this program.
2. Faithfully read and understand The Fischer Theatre's financial statements and otherwise help the board fulfill its fiduciary responsibility. Seek diligently to understand the Fischer Theatre's budget and finances.
3. Review and approve the annual budget, ensuring the proper financial controls are in place.
4. Participate actively in the Fischer fundraising special events, programs, and activities.

Signature

Date